

NORTHAMPTON POLICE DEPARTMENT

APPLICATION FOR PARADE OR MOTORCADE PERMIT

NOTE: THIS APPLICATION MUST BE COMPLETED AND SUBMITTED TO THE CHIEF OF POLICE AT LEAST 30 DAYS IN ADVANCE OF THE DATE OF THE PROPOSED PARADE OR MOTORCADE.

(PRINT OR TYPE)

APPLICANT INFORMATION

NAME OF APPLICANT: _____

ADDRESS: _____
(STREET) (CITY) (ZIP CODE)

TELEPHONE NUMBER: _____

SPONSORING ORGANIZATION INFORMATION

NAME OF SPONSORING ORGANIZATION: _____

ADDRESS: _____
(STREET) (CITY) (ZIP CODE)

TELEPHONE NUMBER: _____

PARADE OR MOTORCADE INFORMATION

PURPOSE OF PARADE OR MOTORCADE: (EXPLAIN IN DETAIL) _____

PROPOSED DATE AND DAY OF THE WEEK FOR PARADE OR MOTORCADE: _____

LOCATION OF PARADE OR MOTORCADE ASSEMBLY AREA: _____

LOCATION OF PARADE OR MOTORCADE DISBANDING AREA: _____

ASSEMBLY TIME: _____

PARADE OR MOTORCADE INFORMATION (CONTINUED)

STARTING TIME: _____

TERMINATION TIME: _____

ROUTE TO BE TRAVELED: (EXPLAIN IN DETAIL) _____

TOTAL NUMBER OF PERSONS TO PARTICIPATE: _____

NUMBER AND DESCRIPTION OF PLATOONS OR UNITS TO PARTICIPATE:

NUMBER AND DESCRIPTION OF INDIVIDUAL FLOATS (MUST BE OF FIRE RETARDANT MATERIAL), MARCHING UNITS, BANDS AND/OR VEHICLES TO PARTICIPATE: (EXPLAIN IN DETAIL) _____

PARADE OR MOTORCADE INFORMATION (CONTINUED)

THE MAXIMUM LENGTH IN MILES OR FRACTIONS THEREOF OF THE PARADE OR MOTORCADE: _____

THE INTERVAL OF SPACE, BOTH FRONT TO REAR AND SIDE TO SIDE, TO BE MAINTAINED BETWEEN EACH UNIT AND PARTICIPANT IN EACH UNIT:

THE WIDTH IN FEET OF THE PARADE OR MOTORCADE: _____

THE SPEED AT WHICH THE PARADE OR MOTORCADE WILL TRAVEL, PACES PER MINUTE FOR MARCHERS, AND MILES PER HOUR FOR VEHICLES: _____

DESCRIPTION OF ANY SOUND AMPLIFICATION EQUIPMENT TO BE USED: (NOTE: AMPLIFICATION MUST BE FIXED, NOT VARIABLE) _____

DESCRIPTION, INCLUDING SIZE AND MATERIALS, OF ANY SIGN, BANNER, PLACARD OR CARRYING DEVICE THEREOF: (NOTE: THE USE OF STICKS AS CARRYING DEVICES IS PROHIBITED.) _____

IF ADDITIONAL SPACE, BEYOND THAT PROVIDED, IS REQUIRED TO PROVIDE ANY OF THE AFOREMENTIONED REQUIRED INFORMATION, AN ATTACHMENT MAY BE SUBMITTED ALONG WITH THIS APPLICATION. SUCH ATTACHMENT SHOULD BE ON AN 8 1/2" X 11" PLAIN WHITE PAPER. THE INFORMATION PROVIDED THEREON SHOULD BE EITHER PRINTED OR TYPED, AND BE APPROPRIATELY LABELED.

IT SHALL BE CONSIDERED A STANDARD DENIAL FOR THE ISSUANCE OF A PARADE OR MOTORCADE PERMIT BY THE CHIEF OF POLICE IF THE INFORMATION CONTAINED IN THIS APPLICATION IS FOUND TO BE FALSE OR NON-EXISTENT IN ANY MATERIAL DETAIL.

PARADE OR MOTORCADE INFORMATION (CONTINUED)

I HEREBY CERTIFY THAT THE INFORMATION PROVIDED IS ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SIGNATURE OF PERMIT APPLICANT: _____

DATE: _____

IN THE EVENT OF THE DENIAL OF THIS PERMIT, THE CHIEF OF POLICE SHALL SET FORTH IN WRITING WITH SPECIFICITY, THE REASONS FOR SUCH DENIAL NOT LATER THAN THE (6TH) SIXTH WORKING DAY AFTER THE DAY OF SUBMISSION OF THE APPLICATION: SUCH REPORT TO BE AVAILABLE TO THE APPLICANT NOT LATER THAN 12:00 NOON AT THE OFFICE OF THE CHIEF OF POLICE ON SAID DAY.

IN THE EVENT THE PERMIT ORIGINALLY REQUESTED IS NOT GRANTED IN THE FORM DESIRED BY THE APPLICANT, THEN SUCH APPLICATION, MAY AT THE OPTION OF THE APPLICANT, BE CONSIDERED AN APPEAL FROM DENIAL. NOTHING CONTAINED HEREIN SHALL BE CONSTRUED SO AS TO PREVENT NEGOTIATION OR COMPROMISE BY THE APPLICANT AND THE CHIEF OF POLICE ON THE ORIGINAL APPLICATION OF THE APPLICANT.

UPON A DENIAL BY THE CHIEF OF POLICE OF AN APPLICATION MADE PURSUANT TO SECTION 8 OF CHAPTER 19, THE APPLICANT MAY APPEAL FROM THE DETERMINATION OF THE CHIEF OF POLICE WITHIN FIVE DAYS THEREAFTER TO THE CITY COUNCIL AT ITS NEXT MEETING. UPON SUCH APPEAL, THE CITY COUNCIL MAY REVERSE, AFFIRM, OR MODIFY IN ANY REGARD, THE DETERMINATION OF THE CHIEF OF POLICE.

DO NOT WRITE BEYOND THIS POINT

FOR POLICE DEPARTMENT USE ONLY

DATE AND TIME APPLICATION RECEIVED AT POLICE DEPARTMENT: _____

DATE AND TIME APPLICATION RECEIVED BY THE CHIEF OF POLICE: _____
