


<b>NORTHAMPTON POLICE DEPARTMENT</b> <b>Administration &amp; Operations Manual</b>		
<b>Policy: The Prescribed Uniform</b>		<b>AOM: P-102</b>
Massachusetts Police Accreditation Standards Referenced: [22.2.5], [41.3.4], [41.3.5], [26.1.1]		Issuing Authority <hr/> Jody Kasper Chief of Police
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**I. Introductory Discussion**

The purpose of this directive is to ensure uniformity in the dress and appearance of Northampton Police Department personnel and to inspire confidence in the professional ability of the Department and its members, through the creation of a good “first impression”. Non-compliance with the provisions of this chapter is prohibited.

**II. General Regulations [22.2.5]**

- A. Wearing the Uniform: The prescribed uniform and equipment shall be worn by all members of the department (full-time and specials) while on duty (outside details included), except in those cases where civilian clothing is authorized. The OIC can make determinations as to what components of the uniform are appropriate for wear on their shift on any given day. Modifications of the uniform may be

authorized by the Chief of Police or designee for personnel working administrative, special, or station assignments.

1. **Wearing the Uniform in Court:** The prescribed uniform shall be authorized, but not mandated for wear when appearing as a witness in district court while on duty.
  2. **Wearing the Uniform Off-Duty:** The uniform, or parts of the uniform, shall not be worn by members of the department when not on duty or when engaged in outside employment to which they have not been officially detailed. The uniform shall not be worn at social functions unless the Chief of Police or designee grants permission.
- B. **Maintenance of Uniforms:** The uniform shall be kept clean, neatly pressed, and in good repair at all times. Faded or threadbare items of uniform clothing shall not be worn as part of the uniform.
- C. **Uniform Specifications:** The official uniform of the Department shall be worn in the described manner and location and of such styles, materials, colors, and manufacture as shall be prescribed on P-102a, Police Uniform Specifications. See ***Appendix A*** for a current listing of authorized police uniform specifications.
- D. **Wearing Insignias, Badges, Decorations, etc.:** Insignias, badges, shoulder patches, service stripes, and decorations shall be worn as prescribed, and no item may be worn unless it is specifically authorized. Breast badge shall be worn at all times for fullest visibility.
- E. **Clothing Allowances:** A clothing allowance shall be provided per collective bargaining agreements to all personnel who are assigned to positions that require the wearing of specific uniform clothing and equipment. The clothing allowance will be utilized for the purchase, cleaning, and maintenance of uniforms. Refer to the labor agreements between the City of Northampton and the International Brotherhood of Police Officers Local Unions 390 & 390S for additional policy regarding clothing allowance. [22.2.5]
- F. **Right/Left-Handed:** The official uniform, as prescribed, is designed with the convenience of the right-handed officer in mind. However, left-handed officers may wear their equipment to accommodate their being left-handed. Use of the uniform classifications prescribed below will be determined by the Officer-in-Charge of the Shift.
- G. **Adverse Weather Conditions:** Raincoats, boots, overshoes, rubbers, and hat covers shall be completely black in color. Officers are authorized to wear nylon/gortex raincoats, reversible type, black on one side, florescent orange or lime green on the opposite side, full length and hip type. Orange/lime side out shall only be used when directing traffic, investigating motor vehicle collisions, or to increase visibility in other duties that occur in or near a roadway.

### III. Police Patrol Uniforms [41.3.4]

- A. Summer Uniform: The transition to the summer uniform is at the discretion of each shift's commanding officer. All personnel assigned to that particular shift must wear the uniform that has been designated by the commanding Officer of their assigned shift. On the rare occasions when Officers work a shift that is not their usual assignment, it is not necessary for them to change their uniform shirt in order to match the other shift. The summer uniform consists of:
1. Police officer's mesh cap, pinned, with hat badge as issued, and an expansion band.
  2. Light patrol jacket.
  3. Short sleeve French blue uniform shirt. Shirts shall include the following:
    - a. Nameplate, as issued by the department.
    - b. NPD collar insignia, as issued by the department.
    - c. Badge, as issued. Special Police Officers shall wear badges with the designation "Special Police Officer."
    - d. Marksmanship bar, as issued.
    - e. Department issued commendation bars and/or approved pins.
    - f. NPD shoulder patch on left sleeve.
    - g. Sergeants and Staff Sergeants shall wear the appropriate patch on the uniform sleeve.
    - h. Lieutenants, Captains, and the Chief shall wear the appropriate pin designating rank on the epaulet. Insignia may also be sewn into the epaulet.
    - i. Field Training Officers shall wear their FTO stripes on both sleeves of their uniform shirts.
  4. Officers, Sergeants, Lieutenants, Captains, and Chief shall wear a black undershirt that has sleeves that do not exceed the length of the uniform shirt. Personnel may opt to wear a white shirt if it is not visible, as in the case of a v-neck. Lieutenants, Captains, and the Chief shall wear white undershirts with their dress uniforms.
  5. Trousers.
  6. Black leather or black nylon belt to be worn under duty belt.
  7. Black shoes, low or high quarter, well shined if shoes have a leather surface.
  8. Navy blue or black socks, if visible.
  9. Sam Brown belt and accessories (leather) as issued or authorized, shall be worn about the waist and shall support the following equipment:
    - a. Holster, protecting department issued or authorized weapon.
    - b. Handcuff case, with handcuffs.
    - c. Ammo pouch containing authorized ammunition.
    - d. Holder, containing OC aerosol spray canister as issued by the department.
    - e. Folding knife or utility tool with a blade not to exceed 4" to be carried on the duty belt in a leather case, in the front pocket of the ballistic vest carrier, or concealed in a pocket of the uniform pant.
    - f. Portable radio case shall be suspended from left hip.

- g. Baton and holder.
- h. Belt keepers.

B. Winter Uniform: The transition to the winter uniform is at the discretion of each shift's commanding officer. All personnel assigned to that particular shift must wear the uniform that has been designated by the commanding Officer. On the rare occasions when Officers work a shift that is not their usual assignment, it is not necessary for them to change their uniform shirt in order to match. The winter uniform consists of: [41.3.4]

1. Police officer's serge (not mesh) cap, pinned, with hat badge as issued, and an expansion band. If the weather is cold and the OIC grants permission, Officers may choose to wear the authorized knit hat with front-facing 2 ½" embroidered patch, or the winter fur/trooper hat.
2. Patrol jacket with permanent or removable liner. Zipper in jacket should be closed to at least 4 inches from the top when worn. Officers assigned to vehicle patrol (not foot patrol) may wear a black leather patrol jacket.
3. Long sleeve French blue uniform shirt. Shirt shall include the following:
  - a. Nameplate, as issued by the department.
  - b. NPD collar insignia, as issued by the department.
  - c. Badge, as issued. Special Police Officers shall wear badges with the designation "Special Police Officer."
  - d. Marksmanship bar, as issued.
  - e. Department issued commendation bars and/or approved pins.
  - f. NPD shoulder patch on left sleeve.
  - g. Sergeants, Staff Sergeants, and Senior Sergeants shall wear the appropriate patch on the uniform sleeve.
  - h. Lieutenants, Captains, and the Chief shall wear the appropriate pin designating rank on the epaulet. Insignia may also be sewn into the epaulet.
  - i. Black tie with authorized tie clasp or black mock turtleneck instead of tie.
  - j. Hash marks may be worn on the left sleeve of the shirt.
  - k. Field Training Officers shall wear their FTO stripes on both sleeves of their uniform shirts.
4. Trousers.
5. Black leather or black nylon belt to be worn under duty belt.
6. Black shoes, low or high quarter, well-shined if shoes have a leather surface.
7. Navy blue or black socks, if visible.
8. Sam Brown belt and accessories (leather) as issued or authorized, as described in the previous section.
9. A sweater may be worn as an option over the uniform shirt.

C. Modified Uniforms: In certain circumstances personnel may be authorized by their Commanding Officer to wear their prescribed uniform without the duty belt. Typically this may be authorized for personnel who are assigned to administrative duties. In these circumstances the uniform shall be worn as

indicated above with the following modifications, although additional belt equipment such as OC or handcuffs may also be worn:

1. No duty belt.
  2. Blackhawk security holster with issued firearm.
  3. Radio.
- D. Additional Station Attire: Patrol personnel who are exclusively assigned to any duty inside the station (Shift OIC, desk officers, in-house trainings, etc) are authorized to wear a dark navy ¼ zip job shirt.
1. The ¼ zip job shirt will be worn on top of the French blue uniform shirt during cold weather.
  2. Specifications: Elbeco: Flextech 1/4 zip job shirt (Color is dark navy).
  3. The ¼ zip job shirt will include the officer's first initial and last name embroidered over their right chest as well as the embroidered badge (rank specific) over their left chest. ¼ zip job shirt will include the appropriate rank (in any). No department patches will be worn on the sleeves.
  4. This uniform may be worn throughout the year as necessary due to cold weather.
  5. Service Stripes (Hash Marks) may be worn if desired. This attire was not designed to be worn on patrol. Its intended use was to provide another option to be worn indoors in lieu of the patrol jacket.

## IV. Bike Patrol Uniform

Bike Patrol Uniform: Members of the bike patrol unit, when assigned to work as a bike patrol Officer, must wear a uniform specific to their assignment. Although there are short and long sleeve shirts and shorts and long pants, bike patrol officers are encouraged to select the best uniform based on the weather and do not need to wear sleeve lengths consistent with the rest of the patrol force. Therefore, Officers assigned to work as bike patrol Officers may choose between long or short sleeve shirts, long pants or shorts, and a jacket or no jacket. They shall wear the following:

1. Bicycle helmet.
2. Bike unit uniform shirt (long or short sleeve) with the following items embroidered on it: nametag and a badge. The NPD collar insignia may be embroidered on the collars.
3. Bike shorts or pants.
4. Bike sneakers.
5. Black socks (ankle length)
6. Nylon or leather duty belt with nylon cases that carry all the same equipment as indicated for the patrol Officers.
7. Bike patrol jacket with the following items embroidered on it:
  - a. NPD badge and nametag.
  - b. An NPD shoulder patch shall be affixed to each shoulder.

## V. Dress Uniforms [41.3.4]

**A. Dress Uniform- Standard:** At the discretion of the Chief or a Captain, personnel may be required to wear dress uniforms to a specific event. The dress uniform shall include the following:

1. Police Officer's serge cap, pinned, with hat badge and extension.
2. Dress jacket with the following additions:
  - a. NPD shoulder patch on both shoulders.
  - b. FTO's may have their chevrons on the sleeves.
  - c. Sergeants shall have their rank stripes on their sleeves.
  - d. Lieutenants, Captains, and the Chief shall have their insignia on their epaulets. Insignia may be pins or sewn into the jacket.
  - e. Nametag.
  - f. Duty belts shall be worn over the jacket and shall include a holster with firearm, handcuff case with handcuffs, double-magazine pouch, and a cross strap that is to be worn over the left shoulder.
  - g. Badge. Citation bars may be worn along with the badge.
  - h. Hash marks may be worn on the left sleeve of the jacket.
  - i. One blue braid (Columbia) worn over right shoulder for Officers and Sergeants or one gold braid worn over the right shoulder for all ranks above Sergeant.
  - j. Sleeves shall have the following stripes around the wrists:
    - 1) Officers: A single blue (Columbia) ½ stripe.
    - 2) Sergeants: Two blue (Columbia) ½ stripes with ¼ between them.
    - 3) Lieutenants: A single gold ½ stripe.
    - 4) Captains: Two gold ½ stripes, ¼ apart.
    - 5) Chief: Four gold ½ stripes, ½ apart with a single gold star 1" above the stripe closest to the elbow and on the outside portion of the sleeves.
3. Long sleeve uniform shirt (Lieutenants, Captains, and Chief will wear white shirts) with all additions as described in section III. B.
4. Dress trousers with stripe.
5. Black tie with authorized tie clasp.
6. Black leather belt.
7. Shoes, black (polished) low or high quarter.
8. Socks, navy blue or black in color, if visible.
9. White gloves and/or mourning band over the badge (if directed by the Chief or Captains).

**B. Dress Uniform- Honor Guard:** Members of the department who are selected to participate in an event as a member of the Honor Guard shall wear the Standard Dress Uniform with the following twomodifications:

1. One white braid shall be work over the right shoulder in place of the gold braid (all ranks).

2. Gold Honor Guard pin worn centered over the nametag.

- C. **Dress Uniform- Executive:** Lieutenants, Captains, and the Chief may wear a modified dress uniform at their discretion. The modified uniform is the same as the Standard Dress Uniform except for the following:

Duty belts are not worn with the Executive Dress Uniform. Instead, administrators may choose to carry their necessary equipment in a concealed manner under the dress jacket.

## VI. Outside Detail Uniforms [41.3.4]

- A. **Outside Construction Detail Uniforms:** Unlike patrol uniforms, outside construction uniforms are not divided by summer and winter. It is up to each individual to dress accordingly based on weather conditions. Officers who are working together do not need to match. The highest priority should be on officer safety and comfort. Therefore, Officers who work outside details shall wear a combination of the following:
1. BDU pants or shorts.
  2. Navy blue coveralls (permitted from 12/1-3/31 of each year)
  3. French blue polo shirt, lime green polo shirt, or mock turtleneck under a long sleeved shirt or jacket.
  4. Black boots or all black tactical non-running style sneaker (if wearing shorts).
  5. Hat, baseball style, knit, or fur Trooper with logo.
  6. Jacket (patrol style with traffic vest overlay) or a lime green colored jacket designed for police Officers.
  7. Raincoat, reversed to lime green.
  8. Duty belts are not required, but may be worn. Officers who choose not to wear their duty belts must wear a black leather belt and must carry the following equipment:
    - a. Blackhawk holster that is affixed to the belt by the belt weaving through the holster (not clipped over belt).
    - b. NPD radio.
    - c. Handcuffs in black case.
    - d. Department issued OC.
  9. Officers who do not wear their duty belts must have them accessible in the vehicle that is with them on the details.
  10. High visibility traffic gloves shall be worn on all traffic details.
- B. **Outside Detail Uniforms- Other Assignments:** There are some outside detail assignments that require an Officer to wear a regular duty uniform, plainclothes, or a modified uniform. Examples include controversial speaking events, sports events, parades, concerts, and certain traffic assignments. In those cases Officers shall wear what is directed by the OIC.

- C. Regardless of the clothing that is selected for wear, all personnel must wear a lime green or orange jacket, safety vest, shirt, or raincoat, as their outer layer to increase visibility and safety. Any Officer who fails to comply may be removed from the detail immediately.
- D. Officers may opt to wear their patrol uniform on details. In this case, the uniform must be consistent with the summer or winter uniform that consists with their assigned shift.

## VII. Special Assignment Clothing

- A. In some cases personnel are assigned to work tasks that are designated as Special Assignments. These include but are not limited to Crime Scene Services, Accident Reconstruction, Defensive Tactics Instructor, Detective, School Resource Officer, Field Training Officer (administrative duties), and other special assignments. While working in these capacities an Officer or supervisor may wear their designated patrol uniform, or the following:
  1. Beige tactical cargo pants.
  2. Black polo shirt as described in *AOM P102.a Police Uniform -Specifications*, red polo shirts for Firearms Instructors, or navy blue polo shirts with MPTC insignia.
  3. Black leather belt with a Blackhawk holster and issue firearm, radio, handcuffs, and any other issued equipment that is desired.
- B. Officers and Supervisors attending trainings, meetings, or other similar type events outside their normal patrol work, may wear the approved black lightweight jacket with a subdued N.P.D. patch on the shoulder of each sleeve. This jacket will also have a subdued NPD badge embroidered on the left chest. Detectives and the School Resource Officer may also wear this jacket during regular work hours. This jacket is not allowed for any outside details or any regular patrol duty functions. This jacket shall not be altered or modified in any way. Black jacket is described in *AOM P102.a Police Uniform-Specifications*.

## VIII. Breast Badge/Citation Bar Holder

The department breast badge, citation bars, and marksmanship badge can be affixed to a leather holder as specified below. Said citation bars and marksmanship badge shall be worn on said holder above the breast badge in the order specified in this manual. Departmental citation bars shall be worn above the longevity and marksmanship bars in descending order of importance.

1. The breast badge/citation bar holder shall be black leather.
2. The breast badge/citation bar holder, with attached breast badge, shall be worn in the appropriate location on the uniform shirt, uniform jacket, or dress blazer for fullest visibility.



## IX. Body Armor Vests [41.3.5]

- A. Availability of Protective Vests: All newly hired police personnel will be provided with a ballistic vest. Officers have the option of purchasing their own ballistic vest if authorized by the Chief of Police or designee. All vests shall have, at a minimum, Threat Level II protection, and be certified by the National Institute for Justice, and other specifications set by the Chief of Police.
- B. Wearing of Protective Vests: All sworn personnel must wear their issued or authorized ballistic vest when on regular duty or assignment. Personnel are further required to wear their issued or authorized ballistic vest when engaged in pre-planned, high-risk situations. Such situations may include, but are not limited to the following: [41.3.6]
1. Planned warrant execution.
  2. Raid operations, and
  3. Other situations as defined by the Commanding Officer of the operation.

Personnel are not required to wear their ballistic vests while working outside details, assigned as the desk Officer, or while working in a purely administrative capacity such as OIC.

- C. External Vest Carriers, Patrol: Personnel are authorized to wear, if they so choose, an external vest carrier in combination with the matching base shirt. These vests are designed to improve comfort and to reduce back pain and injury. All vest carriers and uniform shirts are to be French Blue Heather or white and shall be the model number indicated in the associated appendix. External carriers may not be worn with the dress uniform. The department issues all personnel ballistic vests and traditional carriers that are worn under the standard uniform shirt. Any personnel who wish to wear external carriers and the associated base shirts must use their clothing allowance or personal funds to purchase these items.

Although external carriers are designed to be easily removable, they are only to be taken off while personnel are completing an administrative task, such as report writing, while in an administrative area, such as the Report Room or Detective Bureau. Officers shall NOT remove their ballistic vests at any time while they are outside of the station or while they are in the booking room.

- D. External Vest Carriers, Non-Patrol: Detectives, Sergeants working as OIC, Lieutenants, Captains, and the Chief of Police, are also authorized to wear black external vest carriers. Any black carrier designed for police officers is appropriate. The word "Police" must be printed in white lettering on the carrier. These vests are designed to be easy to quickly put on and to protect a responder who is typically assigned to the station, who is assigned primarily to the Detective Bureau, or who typically works in an administrative capacity.

## XI. Civilian Clothing [22.2.5] [26.1.1]

- A. The Chief of Police, Captains, and members of the Detective Bureau, may wear appropriate civilian attire or a uniform.
1. Members and employees permitted to wear civilian clothing during a tour of duty shall wear clothing appropriate for wear in a private business setting or as authorized by the Chief of Police or designee. Commanding Officers may prescribe other types of clothing when necessary to meet particular police objectives.
- B. Wearing Civilian Clothing For Court Duty
1. Officers identifying as male representing the Department at Court or at some other legal proceeding shall wear a business suit or sport coat and dress slacks. A dress-style shirt with tie and appropriate dress shoes are also required.
  2. Officers identifying as female representing the Department at Court or at some other legal proceeding shall wear a blazer with dress slacks or skirt, a business suit, or dress. The suit or blazer will be worn with a dress-style blouse. Appropriate dress shoes are also required.

## **XII. Insignia of Rank**

- A. Police Officers: Police officers will display no insignia of rank.
- B. Field Training Officers: Department certified FTOs who have completed at least one four-week phase of field evaluation with a trainee Officer shall be eligible to display blue FTO patches. The FTEP Supervisor shall determine eligibility. Said patches shall be displayed on each sleeve of all shirts and jackets worn by eligible FTOs, and shall be positioned approximately five and one-half (5 ½) inches below the shoulder seam. FTOs shall remain eligible to wear the FTO Patch only during the period of their FTO appointment or as determined by the Chief of Police.
- C. Sergeants: Sergeants, who have served in a permanent capacity for less than 2 years, shall display chevrons consisting of three gold stripes as insignia of rank. Said chevrons shall be displayed on each sleeve of all shirts and jackets worn by Sergeants, and shall be positioned approximately five and one-half (5 ½) inches below the shoulder seam.
1. Sergeants who have served in a permanent capacity for two or more years shall display chevrons of three gold stripes on the top and one rocker stripe on the bottom (Staff Sergeant – US Army dress blue).
- D. Lieutenants: Lieutenants shall display a gold, lieutenants' bar on both shoulder epaulets of all shirts and jackets worn. Additionally, Lieutenants will wear one-½ inch wide gold braids on both sleeves of any jacket or coat, except raincoats.

- E. Captains: Captains shall display gold, captains' bars on both shoulder epaulets of all shirts and jackets worn. Additionally, Captains will wear two ½ inch gold wide braids on both sleeves of any jacket or coat, except raincoats.
- F. Chief of Police: The Chief of Police shall display four gold stars on both epaulets of all shirts and jackets worn. Additionally, the Chief will wear four ½ inch gold wide braids on both sleeves of any jacket or coat, except raincoats.
- G. Positioning of Insignias: The rank insignias for the Lieutenants, Captains, and Chief of Police shall be positioned ½ inch inward of and parallel to the shoulder seam. Insignias may be of an attachable metallic type or a sewn on or slip on fabric type.

### **XIII. Medals/Awards**

- A. Wearing of Medals: Department awarded or authorized medals may be worn on the honor guard uniform or on the dress uniform.

#### **1. Medals Authorized for Wear:**

- a. The Trooper George L. Hanna Medal of Honor.
- b. The American Legion Medal of Valor.
- c. Any medal issued by the Northampton Police Department.
- d. Any other medal that the Chief of Police may authorize for wear.

- 2. **Positioning of Medals**: The medal is to be worn on the right breast pocket flap of the uniform shirt or outer jacket when one is worn. Said medal is to be worn fastened next to the left edge of said pocket flap, just below the top seam of the pocket flap. In the case of more than one medal being worn, the medals shall be worn next to each other, from left to right in the order of their importance. As an option, the Trooper George L. Hanna Medal of Honor or the Departmental Medal of Honor may, instead, be worn about the neck.

- B. Wearing of Military Ribbons: In order to recognize the achievements and service of those members of the Department who have served with honor and distinction in the Armed Forces of the United States, military awarded ribbons may be worn on the honor guard or dress uniform.

- 1. **Ribbons Authorized For Wear**: Include any military citation or campaign service ribbon awarded by any branch of the Armed Forces of the United States.

- 2. **Positioning of Ribbons**: The ribbon is to be worn above the right breast pocket flap above the nameplate of the uniform shirt or outer jacket, when one is worn. Said ribbon is to be worn fastened in line with the left edge of said pocket flap. In the case of more than one ribbon being worn, said ribbons shall be worn next to each other, front left to right in the order of their importance, but not beyond the right edge of said pocket flap. In the case of more ribbons

being worn than can be accommodated in a single row, an additional row, or rows, can be worn above. In the case of multiple rows of ribbons, ribbons shall be worn front left to right in descending order or their importance.

C. Wearing of Police Academy Pins: In order to recognize the accomplishment of the members of the Department in graduating from the Police Academies and other Law Enforcement training institutions, pins or insignias awarded for graduation may be worn on the uniform shirt.

1. **Pins/Insignias Authorized For Wear**: Any pin or insignia awarded as a designation of graduation from any Massachusetts Criminal Justice Training Council or Municipal Police Training Committee, sponsored, sanctioned, or recognized Police Academy, or other recognized Law Enforcement training institution.
2. **Positioning of Pins/Insignias**: The pin or insignia is to be worn on the right breast pocket flap of the uniform shirt next to the right edge of said pocket flap, just below the top seam of the pocket flap.

D. Longevity Service Bar: Those permanent members of the Northampton Police Department who have achieved a minimum of five (5) years of continuous service may wear a service bar. For every additional year, another appurtenance may be added (silver for Officers and gold for all higher ranks). Definition of permanent members is the Chief of Police, Captains, Lieutenants, Sergeants and Police Officers.

1. **Positioning of Service Bar**: This service bar will be worn above marksmanship bar.

E. Department Citation Bars: To be worn above the badge in descending order of importance.

F. Police Accreditation Pin: As authorized by the Massachusetts Police Accreditation Commission, this pin may be worn on the right breast pocket flap of the uniform shirt next to the left edge of said pocket flap, just below the top seam of the pocket flap.

G. WTC Disaster Fund Bar: In recognition of the World Trade Center disaster and to express national solidarity, officers may wear a Blackinton Model J143 American Flag bar centered over the name plate on the uniform shirt.

H. FBI-LEEDA Trilogy Award Pin: In recognition for the completion of the three (3) FBI-LEEDA Command Training Institute Courses- (Supervisor, Command, and Executive levels). The round or bar style pins may be worn centered over the nameplate on the uniform shirt.

I. Massachusetts Crisis Intervention Team Pin: In recognition of the completion of the 40-hour C.I.T. training. This pin also allows people to identify officers who have attended and become certified as a C.I.T. Officer.

## **XIV. Service Stripes (Hash Mark)**

Authorization for Wear: A service stripe is authorized for wear by those permanent members of the Northampton Police Department who have achieved a minimum of three (3) years continuous service. For every additional three (3) years of continuous service another service stripe may be added.

1. The service stripe for Patrol Officers has a royal blue center outlined in white with a black background. (2½” long by 7/8” wide)
2. The service stripe for ranking Officers has a light gold center outlined in black braid mounted on a black background.
3. Positioning of Service Stripes: Service Stripes will be worn on the left sleeve, centered and placed at a 45 degree angle with the lower end of service stripe or stripes toward the inside seam of sleeve. It will be placed four (4) inches above the bottom of cuff.
4. Service Stripes may be worn on the following clothing:
  - a. Long sleeve shirts.
  - b. Jackets.
  - c. Dark Navy ¼ zip job shirt
5. Service Stripes are not allowed to be worn on the following clothing:
  - a. Raincoats.
  - b. Coveralls.

## **XV. Unauthorized Uniforms and Equipment**

Wearing of any uniform or equipment inconsistent with the prescribed uniforms listed is prohibited. Wearing or carrying of any article of equipment not issued or authorized is prohibited.